

FALL 2020

TIPS FOR RUNNING A SUCCESSFUL CLUB



BRISTOL
STUDENT
SENATE

**STEP 1:
DON'T BE
AFRAID**

Can I really do the job?
Do I have the skills?

YUP

Have confidence in yours skills and abilities. If you have areas that need some improvement, take advantage of the opportunities that will assist in enhancing/developing the necessary skills.

BE THE EXPERT OF YOUR CLUB



RESPONISIBILITES

MISSION

PURPOSE

STRUCTURE

ACTION PLAN

GOALS

ADVISOR

ASK QUESTIONS

PUR·POSE

*/'pərpəs/
noun*

The reason for which something is done or created or for which something exists.

Establish a real purpose for your club
Make sure that purpose is understood

START WITH WHY

GOAL

/gōl/

noun

The object of a person's ambition or effort; an aim or desired result.

Establish goals in writing, both short term and long range.

CLUB & PERSONAL

PLAN

*/plan/
noun*

A detailed proposal for doing or achieving something

Have well-planned meetings and
written agendas.

CLUB & PERSONAL

EN·THU·SI·ASM

/in ɪ TH(y) ō ō zē ə z ə m, en ɪ TH(y) ō ō zē ə z ə m/
noun

Intense and eager enjoyment, interest, or approval

Enthusiasm is essential and sets the
tone for the club

KEEP IT POSITIVE

CON·SIST·ENT

/kən'sɪstənt/
adjective

Acting or done in the same way over time, especially so
as to be fair or accurate

Be consistent with ALL your activities.

DON'T GUESS

DEL·E·GATE

*/'deləˌɡɑːt/
verb*

entrust (a task or responsibility) to another person,
typically one who is less senior than oneself

Increase participation by urging
expression of opinions and delegating
responsibility.

TRUST IS KEY

E·VAL·U·ATE

/ə'vɒlyə,wāt/
verb

Form an idea of the amount, number, or value of; assess.

Evaluate your meeting, activities and
your club.

HOW'S IT GOING?

ESTABLISH COMFORT

Promote a friendly, cooperative atmosphere in which each member has the opportunity to participate

Participation increases interest.

THANK YOU



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