

FALL 2020

# LET'S START A CLUB AT BRISTOL



**BRISTOL**  
STUDENT  
SENATE

**THERE ARE ALL  
SORTS OF CLUBS AT  
BRISTOL...**

**WHAT'S THE COMMON THREAD?**





# PASSION

# SERVICE

Service clubs are those who have service as a main objective. Many students who participate in service clubs are eligible for co-curricular credit and recognition for a minimum of 10 hours of service. One role an Advisor may play is to support logistics of a group community service project. Please connect with our partners in Civic Engagement for more information.

# RECREATION

Recreation clubs are those whose primary purpose is to provide an opportunity for all students to actively practice and play competitive sports. We collaborate with our colleagues in Athletics & Recreation to support these initiatives and ensure all liabilities are addressed.

# ACADEMIC

Clubs within this category are those organizations associated with programs of study and may be affiliated with the parent professional association. The clubs promote, sustain and support the associated program and educate students with current and future issues, trends and experiences of the profession. Although most of these clubs are open to all students, some may require the students be enrolled in the specific Program of interest.

# SOCIAL

Clubs that fall into this category are social in nature. Their purpose is to provide educational and social opportunities for all interested students. In an effort to enhance student growth and development, students will explore, experience and enjoy club activities.



# WHAT'S YOUR IDEA?

WHAT IS THE PURPOSE OF THIS CLUB?  
DOES IT ALREADY EXIST?



# BENEFITS OF BEING A CLUB AT BRISTOL

- The right to schedule and utilize campus facilities
- Use of the College's name as part of the club's name
- Eligibility for funding through Student Senate
- The right to post approved flyers and advertisements
- An club email account
- Ability to conduct fundraising activities on campus
- Club information posted on the Bristol website



**ALLOCATED FUNDING  
EACH YEAR FROM  
STUDENT SENATE**



# WHO ELSE IS INTERESTED?

All new clubs need at least **FOUR** interested members



**ALL REGISTERED  
BRISTOL CLUBS  
MUST BE OPEN TO  
ALL CURRENTLY  
ENROLLED  
STUDENTS**

**When starting a new club,  
students must first meet  
with a member of Student &  
Family Engagement.**

**Following that meeting, each  
new club will go through  
three stages:**

# ESTABLISHMENT:

**Create mission statement and constitution**

Eligible to plan and host events and meetings

**Funding can be allocated for student clubs in the Establishment Period**

# FIND AN ADVISOR



An advisor is a Bristol faculty or staff member who provides support and guidance to officers and members of your club. They not only serve as a representative of the club in an official capacity, but also as a student advocate.

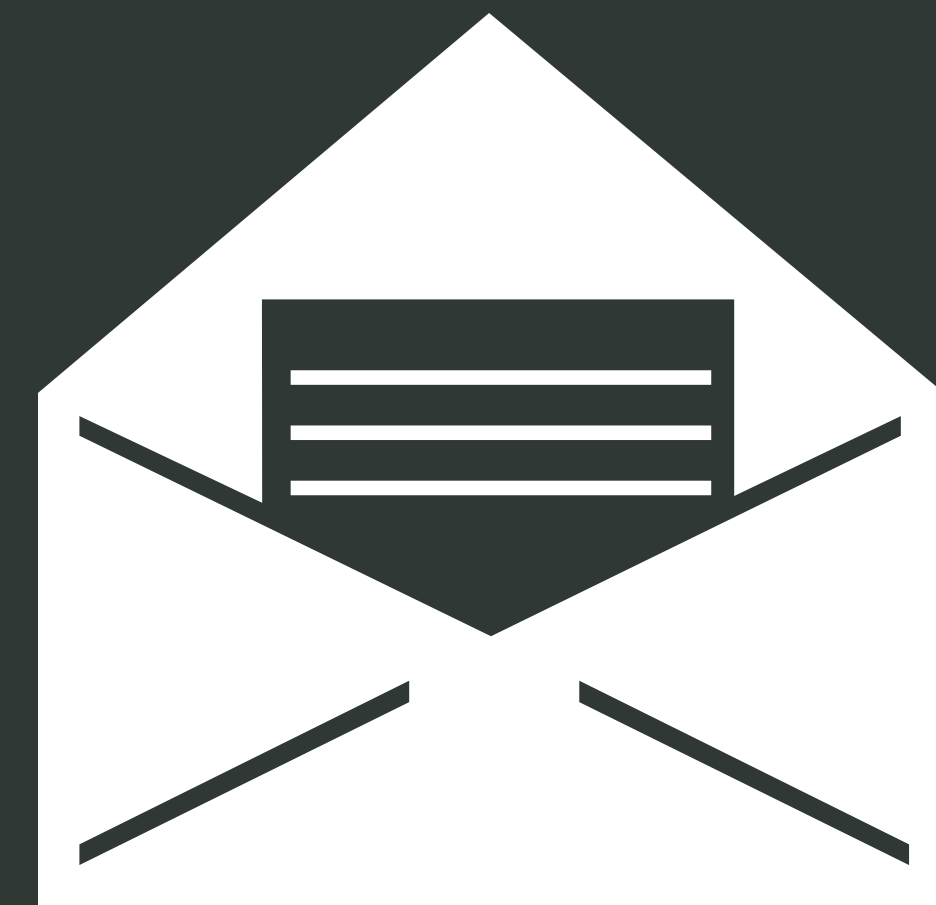
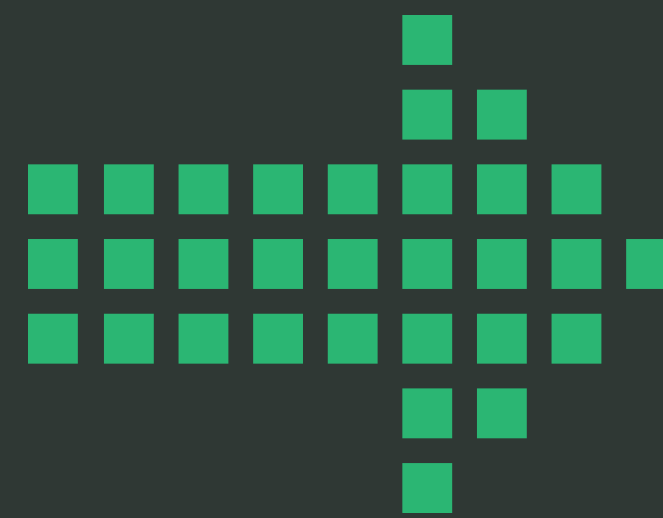
**Don't forget that  
advisors volunteer  
their time to support  
student clubs**



# RECOGNITION



**BRISTOL**  
STUDENT  
SENATE



# ONCE ALL THE PAPER WORK IS DONE





# REGISTRATION

CLUBS MUST REGISTER EACH  
YEAR TO STAY RECOGNIZED BY  
STUDENT SENATE

# CREATING YOUR CONSTITUTION



# WHAT THE HECK GOES INTO A CONSTITUTION



All Registered Student Organizations are required to have a constitution. The constitution should be the basic framework for an organization

**When writing a constitution remember to think about both the organizations long term goals and short term priorities.**

# SAMPLE

**ARTICLE I: NAME**

**ARTICLE II: PURPOSE**

**ARTICLE III: MEMBERSHIP**

**ARTICLE IV: MEETING**

**ARTICLE V: EXECUTIVE BOARD**

**ARTICLE VI: ELECTIONS**

**ARTICLE VII: COMMITTEES/DIVISIONS**

**ARTICLE IX: AFFILIATIONS**

**ARTICLE X: ADVISOR**

**ARTICLE XI: RATIFICATION**

**ARTICLE XII: AMENDMENTS**

# YOUR MISSION

## BRAINSTORM

WHAT DOES YOUR CLUB DO?

WHY DID YOU START IT?

WHO DOES IT SERVE?

## KEEP IT CONCISE

**REMEMBER:**

**STUDENT & FAMILY  
ENGAGEMENT IS HERE  
TO HELP EVERY STEP  
OF THE WAY**



# THANK YOU



BRISTOL  
STUDENT  
SENATE