

Bristol Community College
Fall River, Massachusetts

Board of Trustees
Meeting Minutes

January 25, 2016

A. Convening

The three hundred and thirty-eighth regular meeting of the Bristol Community College Board of Trustees was held on Monday, January 25, 2016, in Room D 209 of the Hudnall Administration Building, on the Fall River Campus at 777 Elsbree Street. Chair Joseph Marshall called the meeting to order at 4:04 p.m.

Trustees present: Joseph Marshall, Chair; Jahziel Chase; Cynthia Rose; Sandra Saunders, Esq.; Dr. Ronald Schwartz; Diane Silvia, Vice Chair; Steven Torres, Esq.; Max Volterra, Esq., Secretary.

Trustees late: Anthony Sapienza

Trustees absent: Dr. Patricia Andrade; Keith Hovan.

B. Information from the Chair

Chair Joseph Marshall welcomed all to the meeting. He introduced one of our newest Trustees, Sandra Saunders, Esq., to the Board. Trustee Saunders said she was very pleased to be on the BCC Board of Trustees. Chair Marshall reported that our new Trustee, Keith Hovan, had a previous commitment but will attend the March meeting.

Chair Marshall asked the Board to take note of some important information that was located in their Trustee Folders such as the Committees List, Meeting Dates Schedule, Contact List, Strategic Planning Link, and Upcoming Events.

Chair Marshall asked President Sbrega what was the meaning of the "Ask Me" pin that he wore. President Sbrega explained that he and his administration wear the pin during the first week of classes in case any students have questions.

C. Minutes of November 30, 2015, Meeting

Upon a Motion made by Trustee Rose to accept the Minutes of the November 30, 2015, meeting, as submitted, and seconded by Trustee Schwartz, it was

VOTED unanimously to accept the Minutes of the November 30, 2015, meeting as submitted.

D. Minutes of Executive Session of November 30, 2015

Upon a Motion made by Trustee Schwartz to accept the Minutes of the Executive Session of November 30, 2015, as submitted, and seconded by Trustee Rose, it was

VOTED unanimously to accept the Minutes of the Executive Session of November 30, 2015, as submitted.

E. President's Report

President Sbrega introduced Vice President for College Communications Sally Cameron to speak on the College's Mission Statement.

Vice President Cameron said that at the last Board Meeting the Strategic Planning Consultants (Kathe German and Phil Sbaratta) discussed revisions to the College's Mission Statement in an Executive Session and mentioned that the Board may have questions. (VP Cameron distributed a copy of the Mission Statement with revisions.) The Mission Statement has not been vetted through the College Community yet. The Strategic Planning Committee reviewed the Mission Statement, Vision Statement, and Core Values and have revised the Mission Statement as noted on the handout (changes noted in red). The phrase "career ready education in" was removed because everything that BCC offers is "career ready." The phrase "preK-12, colleges and universities" was removed because we believe all education is important. Also, the word "agencies" was changed to entities as agencies is old-fashioned and entities is more inclusive. VP Cameron reviewed all changes made to the Mission Statement with the Board and asked if there were any comments. All Board members agreed the changes make sense. VP Cameron said that we are trying to be student-centric.

Trustee Rose asked if the Mission Statement could possibly change from this version. VP Cameron said it was possible as it needs to be sent to the College Community next. The College Community can add input; the Committee wants to make sure that everyone is comfortable with this. In general, Mission Statements are getting shorter over time, as you will note in our Mission Statement. President Sbrega said that if any Board members have suggestions, to let either him or Kathleen Wordell know.

President Sbrega wished to acknowledge our departing Trustees, James Grady and Deborah Kenney, and will be writing them a note of gratitude. We will also have two bowls engraved to give them at a later date, possibly at the opening of the new building.

Negotiations of faculty and staff contract are halting. We support the union, but support a signed contract and a resolution to the negotiations. Faculty statewide voted to go on Work to Rule; this is an awkward situation but the business of the College must go on.

The Employee of the Month for December was Shelly Armstrong in the Grants Office; the February Employee of the Month is Ryan Menard in Information Technology Services.

In collaboration with Michael Vieira, Makna Men wrote a book about his ordeals in Cambodia that describes his horrendous struggles. President Sbrega wrote a brief review that appears on the back cover of the book.

Enrollment for the first time in 16 years is down about 4 percent. It is true that there are fewer high school graduates, but more students age 19-plus years are out of work and unable to continue pursuing higher education due to personal issues. Taunton enrollment however is soaring as is eLearning. The Fall River, New Bedford, and Attleboro Campuses are not doing well.

Today, we have received approval from the DHE for two Rapid Response proposals:

- \$69,978 for a Joseph Abboud partnership
- \$69,950 for a SouthCoast Health partnership

We received \$38,864.38 from the Community Foundation of Southeastern Massachusetts for activities last July – December 2015 for:

- WISE
- Part of LifeWork Project - Valerie Bassett Women's Fund of Southeastern Massachusetts

Edir Lopes was the distinguished African American Alumnus at the Dr. Martin Luther King, Jr., Breakfast on January 18. The Breakfast was attended by Trustees Cynthia Rose and Jahziel Chase. Fall River Mayor Jasiel Correia II also attended and presented awards to the poster and essay winners.

On December 8, 2015, the Board of Higher Education met and approved the BCC Hospitality Management program. Tomorrow, January 26, 2016, the BHE will meet to approve the BCC Life Science program.

The Taunton Press Conference to announce the new location of BCC Taunton at the Silver City Galleria was held on January 8, 2016. We hope to open in May in time for summer classes, or we may start at the Taunton Catholic Middle School and move to the Silver City Galleria mall in the summer.

Patrick Stone in the Communications Office was selected as the national "Rising Star" by the National Council of Marketing and Public Relations. The Communications Office received two national Paragon awards for the Bayhawk Logo and the radio ad for alumni. Both Patrick and VP Sally Cameron received regional awards.

The NISOD Award Recipients have been approved by NISOD:

- 1) Michael Bensink, Dean of Counselling and Health Services
- 2) Dan Avedikian, Department Chair and Professor of Mathematics
- 3) Angelina O'Brien, Director of Institutional Research, Planning, and Assessment
- 4) Kelli Hiller, Instructor of Clinical Lab Science
- 5) Bernadette Driscoll, Dean of Adult Basic Education and Workplace Literacy
- 6) Cathleen Mello, Administrative Secretary - Division of Humanities and Education
- 7) Livia Neubert, Sr. Special Program Coordinator of ESL
- 8) Robin Gallant, Veterans Affairs

50th Anniversary Charter Day was celebrated at all Campuses during December.

Governor Baker's budget was discussed at the recent Community College Presidents' Meeting. Commissioner Santiago is not optimistic; the Governor is cutting STEM programs, Dual Enrollment, and no new money.

A Nursing articulation agreement was signed with UMass Dartmouth.

The New Bedford Wind Energy Center will be managed by BCC and the NBEDC.

Vice President Paul Vigeant recently traveled to Portugal for a Portuguese Energy Trip sponsored by FLAD (Luso-American Development Foundation). The purpose of the trip was to identify business opportunities.

On December 11, President Sbrega, Chair Joseph Marshall, Trustee Anthony Sapienza, VP Greg Sethares, and VP Steve Kenyon met with Secretary of Education James Peyser regarding the Bond Bill. He didn't say "No," but he didn't say "Yes."

On January 11, Representative Betty Poirier, President Sbrega, VP Steve Kenyon, Associate VP Ana Gaillat, and Dean Rodney Clark met with Lieutenant Governor Karyn Polito to discuss the Bond Bill for Attleboro.

Today, President Sbrega attended a SouthCoast Development Partnership Meeting featuring Jay Ash, Secretary of Housing and Economic Development for the Commonwealth, who discussed the Commonwealth's forthcoming economic development bill and regional economic development. He said he was "looking forward not looking to the past."

Our Annual Legislators' Breakfast will be held on Friday, February 5 at 8:30 a.m. in the Faculty Staff Lounge on our Fall River Campus.

The *John J. Sbrega Health and Science Building* is expected to be completed by April 18.

Saturday, June 11, is the date for our 50th Anniversary Gala; the reception will be held in the new building, and the dinner and dancing will take place under the carport.

BCC is adding a men's and women's golf team to be hosted at the Swansea Country Club.

The Two-Year College English Association recently chose Dr. Howard Tinberg as the national recipient of the 2016 Mark Reynolds TETYC Best Article Award for his article, *Reconsidering Transfer Knowledge at the Community College: Challenges and Opportunities*.

In order to accommodate a growing student need on Campus, the Food Mart is offered monthly, and the Grab and Go Food Pantry has expanded its hours to Monday – Friday from 8 a.m. to 5 p.m.

The Student Holiday Giving Tree did well. It served 41 children in Fall River, 18 children in New Bedford, 25 children in Attleboro, and 12 children in Taunton.

On January 7, 2016, Basketball Coach Rob Delaleu was presented a plaque for 100 wins.

Other Items of Interest:

In Fall 2015, 71 new students utilized the Multicultural Student Center (MSC) compared to 43 in Fall 2014. The number of total students utilizing the MSC is 912 for Fall 2015, compared to 447 in Fall 2014.

An articulation agreement in Early Childhood Education was signed with Fisher College.

During this winter intersession, there were 23 fully online offerings; we were at 77 percent capacity. This is an increase of 10 percent from last year's intersession.

On January 14, President Sbrega was interviewed by Fairhaven High School media students regarding college affordability.

Listening Sessions continue for the Strategic Planning Process.

The Opening Reception of the Grimshaw-Gudewicz Art Gallery at the Jackson Arts Center on the Fall River Campus was postponed from January 21 to January 22 due to a water main break. The artwork on display is from Deborah Coolidge, Emma Hogarth, and Masha Ryskin.

During the period from November through January the Career Placement Center noted the following statistics:

- 133 Student Accounts created
- 161 Job Postings
- 69 Employers created accounts

The focus of the Preparedness Team is on faculty training of full and part-time faculty at all locations for both day and night courses.

On December 14, President Sbrega attended a meeting with other members of CONNECT to discuss a collaboration with Plymouth College in the United Kingdom for a 2020 event.

The Student Senate is doing a fundraiser to collect donations towards a student leadership conference held in Denver, Colorado. They are selling chocolate roses for \$1 each from January 25 through Valentine's Day.

BCC hosted a Robotics Competition on Saturday, January 9, for middle and high school students. The event was coordinated by Meghan Abella-Bowen.

Upon a Motion made by Trustee Rose and seconded by Trustee Silvia, it was

VOTED unanimously to accept the President's Report.

F. Report of the Alumni Trustee

Alumni Trustee Diane Silvia gave her report to the Board.

The road race event to support the BJ Voss Scholarship that was held on October 10, 2015, raised approximately \$19,000.

Periodically, BCC's Bristol Buzz (BCC's news online) spotlights various alumni with interviews in their *Because Bristol* section.

The Bristol Paragon Alumni Awards Committee (comprised of alumni, faculty, staff, and Trustees) requested alumni nominees from faculty, staff, alumni, and the community for the Paragon Alumni Award. The Committee received more than 60 nominations. To select finalists, the Alumni Awards Committee created a rubric to ensure the selection process was accurate and fair. Once candidates were nominated, all nominees were asked to fill out a candidate information form, which gathered relevant data that aligned rubric. Of these, the Committee received completed candidate information forms for 30 individuals.

Since there were many candidates, the committee concluded the need to create two awards – the Paragon Award and the Outstanding Service Award. On January 12, 2016, nine Committee members met to review the 30 nominations. Of the nominations received, there were three strong candidates for the Paragon Award and ten candidates for the Outstanding Service Award. The Alumni Awards Committee approved the ten Outstanding Service Awardees. (The Outstanding Service Award is conferred to alumni who are making significant achievements and contributions to their profession or community and/or share a commitment to the service of others in their community.) At this time, Trustee Silvia asked Chair Joseph Marshall to leave the room.

Trustee Silva said that the Paragon Award is conferred to those who by their careers, by their service, and by their community involvement belong in the hall of fame. These nominees are evaluated based on distinction in their chosen field, outstanding service to their community, outstanding service to, and demonstrated loyal interest in, Bristol Community College. President Sbrega had a question about diversity and asked if the candidates received points for this. Vice President Cameron said no, diversity was not considered as part of the criteria.

Trustee Silvia distributed a list of the following candidates who were selected to receive the Paragon Award and require approval by the BCC Board of Trustees:

- Joseph A. Marshall '78
- James H. Mathes '83
- Peter N. Silva '73

Trustee Schwartz made a motion to approve the selected candidates for awarding of the Paragon Award. This was seconded by Trustee Volterra, and it was

VOTED unanimously to approve the selected candidates for the Paragon Award.

Chair Joseph Marshall was asked to rejoin the meeting. Trustee Silvia said she was pleased to announce that the Board of Trustees had unanimously voted to approve Chair Marshall as one of the awardees of the Bristol Paragon Alumni Award which would be presented at the awards ceremony on Thursday, March 24, at 5:30 p.m. Chair Marshall thanked the Board of Trustees and the Alumni Awards Committee, and said he was honored to be receiving such an award.

Trustee Rose made a motion to accept the report of the Alumni Trustee. This was seconded by Trustee Schwartz, and it was

VOTED unanimously to accept the report of the Alumni Trustee.

G. Report of the Foundation Relations Committee

Trustee Diane Silvia, Chair of the Foundation Relations Committee, gave her report of the BCC Foundation Board of Directors Meeting held on Wednesday, December 9, 2015.

Trustee Silvia said that at the meeting it was mentioned that the Golden Opportunity Gala - the finale for BCC's 50th Anniversary - will be held on Saturday, June 11, at 5:30 p.m. and will cost \$150 per person.

The October Gala raised more than \$16,000 per Vice President Elizabeth McCarthy.

The BCC Annual Golf Tournament will be held on May 9, 2016, at the Fall River Country Club.

Trustee Silvia said that the Foundation reviewed their financial statements and there was no discrepancy with the audit. They approved the Form 990 and Form PC, and noted on the Form PC that the Foundation does have a lease agreement with the College. President Sbrega said that the BCC Foundation meetings are open to any and all Board of Trustees members who wish to attend.

In pledges, the Capital Campaign has raised approximately \$4,569,000 to date.

(Trustee Anthony Sapienza joined the meeting at this point.)

Trustee Rose made a motion to accept the report of the Foundation Relations Committee. This was seconded by Trustee Volterra, and it was

VOTED unanimously to accept the report of the Foundation Relations Committee.

H. Report of the Student Trustee

Student Trustee Jahziel Chase gave his report to the Board.

The Giving Tree was a success at all four Campuses.

The Student Senate offered coffee and cocoa to students during finals.

As mentioned previously, the Grab and Go Pantry has expanded their hours. Hunger is a huge problem on Campus. Vice President Steve Ozug said that the Pantry started in September and since then 570 students have taken advantage of its services. President Sbrega said that the Mobile Mart was originally intended for BCC students but has since expanded to include BCC employees and community.

The Professional Day presentation for faculty and staff on January 19 included a panel of six students to discuss enrollment (Trustee Chase was one of the students on the panel). The students did a very good job. As President Sbrega mentioned, enrollment as well as retention are down, mostly due to students' personal reasons.

The Book Exchange has been in process for three years and is designed to help those students who cannot afford books. After a rocky start last semester, books this semester are displayed on the Student Senate's Facebook Page. They had 75 books available.

Trustee Silvia made a motion to accept the report of the Student Trustee. This was seconded by Trustee Rose, and it was

VOTED unanimously to accept the report of the Student Trustee.

I. Report of Personnel Actions

Upon a Motion made by Trustee Rose and seconded by Trustee Silvia, it was

VOTED unanimously to accept the Report of the Personnel Actions.

J. Workforce and Community Education Contracts

Upon a Motion made by Trustee Rose and seconded by Trustee Silvia, it was

VOTED unanimously to accept the Contracts.

Trustee Rose asked what the Hazwopper Course was for Southeastern Regional Vocational Technical High School on page 2 of the report. Vice President Paul Vigeant said that it was training for hazardous waste material.

K. Old Business

Chair Marshall said that Retreat Committee will be meeting in the next few months and will address any related concerns or requests at that time.

L. New Business

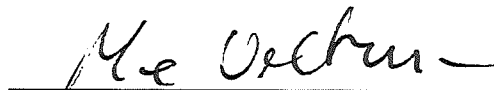
There was no new business to come before the Board.

Trustee Sapienza requested a list of the members of the BCC Foundation Board of Directors. Recording Secretary Kathleen Wordell said that she would provide that to the Board.

M. Adjournment

There being no further business to come before the Board, Chair Marshall declared the meeting adjourned. The time was 5:04 p.m.

Respectfully submitted,



Max Volterra, Esq., Secretary



Date Approved



Initials