

CSA INCIDENT REPORT

FOR

CAMPUS SECURITY AUTHORITIES BRISTOL COMMUNITY COLLEGE

The purpose of **CLERY** is to encourage reporting and the accurate collection of campus crime statistics to promote crime awareness and to enhance campus safety through reliable statistical records. The purpose of this report form is to provide a uniform procedure for documenting the (What, When, Where) of certain reportable crimes and/or non-criminal hate motivated incidents that have occurred within one of the three reporting locations described below and which have been reported to a Campus Security Authorities (CSA) other than the Bristol Community College Police Department. **Data collected on this form is used to increase public safety, not to identify the victim; therefore, no personal identifying information shall be included on this form.** All cooperating victims who do not wish to remain anonymous should be directed to the Bristol Community College Police Department or the law enforcement agency having jurisdiction where the crime occurred.

It is the policy of Bristol Community College to encourage victims and/or witnesses to crime(s) to report such crimes to the police and/or to a designated Campus Security Authority. For the purposes of **CLERY**, CSA's are required to document certain reportable crimes and non-criminal hate motivated incidents which have been reported to them, and which have occurred in the following locations:

1) On-campus property: Offense statistics for any building or property owned or controlled by the College within the same reasonably contiguous geographic area and used by the College in direct support of, or in a manner related to, the College's educational purpose, including buildings or property the location described herein that is owned by the College but controlled by another person and which is frequently used by students.

2) Non-campus property: Offense statistics for non-campus property or building owned or controlled by the College that is frequently used by students and is not within the same reasonably contiguous geographic area of the institution, or any building/property that is owned or controlled by a student organization that is officially recognized by the institution.

3) Public property: Offense statistics for public property located immediately adjacent to and accessible from campus, including: thoroughfares, sidewalks, streets, lands, parks and beaches.

For CLERY purposes, the student status (yes/no) of the offender or the victim is not a relevant fact as to whether or not this report form is to be completed. If a violation of one of the 14 listed offenses occurs, documentation is required.

CLERY documentation is not satisfied by simply directing/referring the reporting party to the police department. In order for the College to satisfy the statistical reporting requirements of the Clery Act, all CSA's are required to complete this form when certain any of the specified offenses list below are reported to them. Nonetheless, a person reporting a crime shall also be encouraged to report the crime to the Bristol Community College Police Department.

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|---------------------------------------|---|---|---|
| <input type="checkbox"/> Homicide | <input type="checkbox"/> Aggravated Assault | <input type="checkbox"/> Burglary | <input type="checkbox"/> Alcohol violations |
| <input type="checkbox"/> Manslaughter | <input type="checkbox"/> Sex Offense (Forcible) | <input type="checkbox"/> Arson | <input type="checkbox"/> Drug/Narcotic violations |
| <input type="checkbox"/> Robbery | <input type="checkbox"/> Sex Offense (Non-forcible) | <input type="checkbox"/> Weapons violations | <input type="checkbox"/> Motor Vehicle Theft |

- Hate Crime (Please Select Sub-Type)
- Bodily injury Vandalism Email
 Telephone Message Other
- Hate Incident (any non-criminal incident)

- Category of Prejudice*
- Ethnicity Gender
 Race Disability
 Religion National Origin
 Sexual Orientation

- On-campus
- Public property
- Unknown
- Non-campus property

Date of Incident:

Time of Incident:

