

From: Bristol Community College (BCC)

To: Providence College School of Continuing Education (SCE)

Associate in Arts (A.A.) in Liberal Arts and Sciences (Behav. and Social Sciences Transfer)

Bachelor of Arts (B.A.) in Healthcare Administration

BCC Course Number	BCC Course Title	Credits	SCE Course Number	SCE Course Title	Credits	Toward SCE Core	Toward SCE Major
COM 101	Fundamentals of Public Speaking	3	COM 103	Intro to Public Speaking / ORAL COMMUNICATION CORE	3	3	
ENG 101	Composition I: College Writing	3	ENG	/ INTENSIVE WRITING I CORE	3	3	
ENG 102	Composition II: Writing about Literature	3	ENG ELECT	English / FREE ELECTIVE	3		
Choose one Two Course sequence HST 111 and 112; or HST 113 and 114 PC SCE RECOMMENDS: U.S. History sequence	The West and the World I and II or U.S. History to 1877 and U.S. History from 1877	6	HIS ELECT or HIS	History Elective / one course toward SOCIAL SCIENCE CORE	6	3	
Global Awareness – Choose One: SOC 101, 212, 252, or SSC 217	Principles of Sociology, Sociology of Social Problems, Sociology of Human Relations, or Technology and Society	3	SOC 101, SOC ELECT or SSC ELECT	Intro to Sociology or Sociology or Social Science Elective / FREE ELECTIVE	3		
Multicultural Perspective – Choose One:	Composition I	3	ENG 104	Intro to College Writing / FREE ELECTIVE**	3		
Elective Course – Quantitative / Symbolic Reasoning: Choose from MTH 119 or higher	Fundamental Statistics or Higher	3	MTH ELECT	Math Elective / FREE ELECTIVE	3		
Elective Course – Technical Literacy: ART 251 or 260; CIS 110 or 111; CAD 101; or EGR 103	Art, CAD, or Engineering Course	3	ART, CSC, or GEN ELECT	Art, Computer Science, or General Elective /	3	3	

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SOC 212	Sociology of Social Problems	3	SOC ELECT	Sociology Elective / <i>FREE ELECTIVE</i>	3		
MAA 101	Medical Terminology	3	GEN ELECT	General Elective / <i>FREE ELECTIVE</i>	3		
MAA 203 <i>or</i> OFC 266	Advanced Medical Transcription <i>or</i> Administrative Office Management PC SCE RECOMMENDS OFC 266	3	GEN ELECT	General Elective / <i>FREE ELECTIVE</i>	3		
OFC 117	Intro to Computers and Software Applications	3	CSC 105	Business Software and Internet / <i>FREE ELECTIVE</i>	3		
Several Courses		23		Several Non Transferable Courses	23		
TOTAL		61			38	12	3

NOTE: BCC students who complete the A.S. in Office Administration – Medical Administrative Assistant with at least 53 credits and a minimum GPA of 2.0 is guaranteed admission into the SCE B.A. in Healthcare Administration. Students must earn a grade of “C” or better to earn transfer credit for each course.

1. Providence College SCE will waive the \$55 application fee for students who meet the above requirements.
2. Students must fulfill the Providence College SCE core curriculum requirements; complete the residency requirement of a minimum of 45 credits in Providence College SCE; and earn at least 50% of their major credits with Providence College coursework.
3. Most students transferring in with the Associate’s in Office Administration / Medical Administrative Assistant will need approximately 67 credits to complete the bachelor’s degree.
4. It is very important to consult with both BCC and PC SCE advisers regarding courses that can be transferred from BCC toward free electives at PC SCE.

** The combination of ENG 101 and ENG 102 fulfills the PC SCE Intensive Writing I core requirement.

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Providence College SCE Core Curriculum: required for all bachelor's degree programs

PC SCE Core Curriculum	Credits Required	Credits Completed thru Transfer Agreement
Core Foundation (33 credits):		
Perspectives on Western Civilization	9	0
Philosophy: one Ethics (PHL 309, Biomedical Ethics) and one non-Ethics course	6	0
Theology	6	0
Social Science	3	3
Natural Science	3	3
Quantitative Reasoning – CSC 120, Applied Data Analytics	3	0
Fine Arts	3	0
Oral Communication	3	3
Intensive Writing	6	3/6
Proficiencies: Diversity; Civic/Global Engagement; Information Literacy; and Collaboration & Teamwork – can be completed through other required and elective courses		
TOTAL	42	12 / 42

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Healthcare Administration Major Courses	SCE Credits Required	SCE Credits Completed thru Transfer Agreement
Major Requirements (33 credits)		
HCA 150: Intro to Healthcare in the U.S.	3	0
HCA 200: Principles of Epidemiology and Public Health	3	0
HCA 210: Healthcare Information Systems	3	0
ACC 203: Financial Accounting	3	3
FIN 207: Managerial Finance	3	0
COM 320: Intercultural Communication OR LDR 201: Leadership and Diversity	3	0
HCA 305: Health Care Law and Policy	3	0
HCA 300-level Elective	3	0
MGT 101: Principles of Business Management	3	0
MGT 320: Human Resources Management	3	0
HCA 420: Strategic Management in Health Care	3	0
Total	33	3
Elective Courses		
Business and Financial Math	3	3
Business Law	3	3
Sociology of Social Problems	3	3
Medical Terminology	3	3
Advanced Medical Transcription or Administrative Office Management	3	3
Medical Insurance Forms Prep	3	0
Medical Office Procedures	3	0
Intro to Computers and Software Applications	3	3
Speech Recognition	3	0
Text Editing	3	0
Writing About Literature	3	3
Medical Transcription	3	0
Extra 1 credits	2	2
Medical Office Portfolio Development	1	0
Computer Keyboarding	1	0
Intro to Microsoft Word	3	0
Advanced Microsoft Word	3	0
Total	38	23
SUMMARY:		
Core Requirements	42	12
Major Requirements	33	3
Free Electives	45	23
Grand Total	120	38