If you question why a student in your class is not making academic progress consistent with preparation and effort or if you judge that success is inhibited by difficulty with comprehension, processing and/or concentration, we invite you to refer them to the ODS for Academic Assessment and support.

*Before a referral is made, please be sure to confer with the student focusing the discussion on academic skills as the reason for referral, and avoid generalizing or labeling student behavior.*

Referred students will be contacted by a Learning Specialist who will assess their academic needs and recommend support services such as: classroom accommodations, learning labs, tutoring, mentoring, and counseling.

Please complete the form below and return to: Office of Disability Services, L109, **attention Susan Boissoneault.**

**FAX: 508.730.3297**

| Name of student: ___________________________ | ID ______-_______-_________ |
| Course: ___________________________ | Date: ____________________ |

Briefly describe your observations regarding the student’s academic difficulties in your class. Please discuss academic skills only.

_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

(Please check off academic areas of concern)

[ ] Reading skills  [ ] Study skills  [ ] Classroom participation

[ ] Writing skills  [ ] Time management  [ ] Language skills

[ ] Math skills  [ ] Note-taking  [ ] Test-taking skills

Referred by: ___________________________  Extension: ______________

Screened by: ___________________________
Date: ___________________________

DS ☐  FA ☐  PS ☐
TS ☐  TC ☐  PC ☐