

## Fall 2018 Add/Drop Schedule

### Adding a course

Students may register for a credit class up to the start of the second week. For instance, a class that meets twice per week for one hour and fifteen minutes in the traditional semester can be added prior to the third class meeting. After the third class meeting, the course cannot be added without written approval from the instructor. A block class that meets once per week in the traditional semester can be added prior to the second class meeting. Online and hybrid courses in the traditional semester may be added no later than the seventh day of the class start date. An equivalent of one week will be used for determining the add/drop period for nontraditional semester courses.

Drops, Withdrawals, & Refunds	Full Semester	First Half	Second Half	Late Start	First Five Weeks	Second Five Weeks
Last day to Audit (AU)	9/17/2018	9/10/2018	11/05/2018	10/01/2018	9/10/2018	10/16/2018
Last day to Drop (DD) at 100% refund less SSF	9/17/2018	9/10/2018	11/05/2018	10/01/2018	9/10/2018	10/16/2018
Last Day to Withdraw at 50% refund (WS)	9/24/2018	9/17/2018	11/12/2018	10/08/2018	9/17/2018	10/23/2018
Last day for Student Withdrawal (WS or WW)	11/15/2018	10/09/2018	12/03/2018	11/15/2018	9/24/2018	10/30/2018

### Academic Information > Withdrawal Policy & Procedure

**Students are responsible for withdrawing officially if they stop attending any or all classes. Faculty no longer have the ability to withdraw a student from a class. A grade of "F" will be assigned to any student who stops attending a course but does not officially withdraw.**

Students are encouraged to meet with an advisor before making any changes to their schedule. Withdrawals effect Satisfactory Academic Progress and can place the student at risk for academic probation or dismissal. Students who use financial aid and who subsequently withdraw may be required to return some or all funds received. Withdrawals are accepted until the tenth week of classes. Students may withdraw online in accessBcc, in person at any Enrollment Center, or via their college email to [enrollmentservices@bristolcc.edu](mailto:enrollmentservices@bristolcc.edu). Email requests must come from the student's BCC college email address and must include the student's name, BCC ID number, and course information (CRN and/or course and section number). **Email from non-college accounts will not be accepted.**

Students withdrawing after the third week of the semester are not entitled to a refund or reduction of charges. Contact the Fall River Enrollment Center at 774-357-2590 if you have any questions.