




Fall River ■ New Bedford ■ Attleboro ■ Taunton

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*Board of Trustees*

**Memorandum**

**TO:** Board of Trustees

**FROM:** Max Volterra, Esq.   
Secretary

**DATE:** August 23, 2017

**RE:** **NOTICE OF MEETINGS**  
**Posted Wednesday, August 23, 2017, at 4:00 p.m.**

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The Annual Board Retreat of the Bristol Community College Board of Trustees will be held on Monday, August 28, 2017, at 7:30 a.m., in Room J211, of the John J. Sbraga Health and Science Building, on our Fall River Campus at 777 Elsbree Street.

The regularly scheduled Meeting for the Board of Trustees will also be held on Monday, August 28, 2017, at 8:30 a.m., at the same location.

Please see attached agendas for the meetings.

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cc: Honorable William F. Galvin, Secretary of the Commonwealth  
Honorable Glen Shor, Secretary of Administration and Finance

**BRISTOL COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
RETREAT AGENDA**

**BCC FALL RIVER  
JOHN J. SBREGA HEALTH AND SCIENCE BUILDING  
Room J211**

**Monday, August 28, 2017**

- 7:30 - 8:00 a.m. Continental Breakfast
- 8:00 - 8:30 a.m. Welcome
- 8:30 - 9:30 a.m. Trustee Board Meeting
- 9:30 - 11:30 a.m. Setting President Douglas' Goals
1. Overview of President Douglas' observations of the college and the key goals that have emerged.
  2. Discussion on key goals identified, additional goals that are important to the board of trustees, the prioritization of these goals, and a timeline to achieve the goals.
- 12:00 - 12:30 p.m. Lunch
- 12:30 - 1:30 p.m. Discussion on Additional Topics
1. Vice President Joyce Brennan - #BCCConnect Tour Presentation
  2. Strategies to secure additional college funding
  3. The BCC Human Resources Department –new leadership, organization, and a focus on prevention
  4. Board of Trustee Orientation & Training
  5. Community Mentoring Program
  6. Connecting BCC students to four-year degree programs
  7. Veterans and College Apprenticeship Program

**BRISTOL COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MEETING AGENDA**

**BCC FALL RIVER  
JOHN J. SBREGA HEALTH AND SCIENCE BUILDING  
Room J211  
Monday, August 28, 2017  
8:30 a.m.**

1. Call to Order
2. Chairman's Remarks
3. Consideration of Minutes of June 12, 2017
4. Consideration of Executive Session Minutes of June 12, 2017
5. President's Report
  - Transition Team Update – J. Medeiros and V.P. S. Kenyon
  - Enrollment – V.P. K. Garganta
  - Capital Campaign Update – V.P. E. McCarthy
6. Report of the Finance and Audit Committee – J. Medeiros
7. Report of the Alumni Trustee – D. Silvia
8. Report of the Foundation Relations Committee – D. Silvia
9. Financial Update – V.P. S. Kenyon
  - Budget
  - Facilities Projects
10. Report of Personnel Actions
11. Report of Workforce and Community Education Contracts
12. Request for Approval of New Concentrations and Certificate
  - Engineering Technology Career – Offshore Wind Power Technology (Associate in Science)
  - Hospitality Management – Event Planning and Management (Associate in Applied Science)
  - Offshore Wind Power Technician (Certificate of Achievement)
13. Revised Sabbatical Leave Request
14. Old Business
15. New Business
  - President Emeritus Policy
16. Adjournment